

# Application for Enrolment on Korean Language Program

International Language Institute of Sejong University

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<b>Are you already a student or a member of faculty at Sejong University?</b>	<input type="checkbox"/> No, I am new here.  Yes, I am a(n) <input type="checkbox"/> undergraduate student <input type="checkbox"/> graduate student <input type="checkbox"/> exchange student <input type="checkbox"/> member of faculty
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## PROGRAM INFORMATION

<input type="checkbox"/> 10-week Regular Program <input type="checkbox"/> Intensive Graduate Program (only open to Sejong graduate students) <input type="checkbox"/> 8-week summer and winter vacation Program (only open to Sejong Undergraduate, Graduate, Exchange student and member of faculty)	
<b>Study Period</b>	<input type="checkbox"/> 2021 Spring <input type="checkbox"/> 2021 Summer <input type="checkbox"/> 2021 Fall <input type="checkbox"/> 2021 Winter <input type="checkbox"/> 2022 Spring <input type="checkbox"/> 2022 Summer <input type="checkbox"/> 2022 Fall <input type="checkbox"/> 2022 Winter
Spring : 2021.03.02~2021.05.12   Summer : 2021.06.07~2021.08.13 Fall : 2021.09.06~2021.11.17   Winter : 2021.12.06~2022.02.16	

## PERSONAL INFORMATION

<b>Name</b> (must match the name on your passport.)	<b>Surname</b>		<b>Photo</b> (3cmX4cm)
	<b>Given Name</b>		
<b>Gender</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female		
<b>Date of Birth</b> (yyyy/mm/dd)			
<b>Korean Alien (registration) Number</b>	(If you have one, you must upload both front and back sides of your alien card below. If you do not have one, please leave this space blank.)		

Please contact us before applying, as submission documents vary by nationality. E-mail : korea@bointl.com

<b>What visa type will you obtain to study at Sejong? Choose one.</b>	<input type="checkbox"/> Tourist ( C-3 ) <input type="checkbox"/> Student ( D-4-1 ) <input type="checkbox"/> I already have another type of visa. : Type : _____ Expiration Date : _____ ( yyyy / mm / dd ) <input type="checkbox"/> Others (Enter your planned visa) : _____		
<b>Country of Citizenship</b>		<b>Passport No</b>	
<b>Mobile (in KOREA)</b>	(If you don't have, no need to write)	<b>E-mail</b>	
<b>Mobile (in HOME)</b>			
<b>Social Media</b>	<input type="checkbox"/> Facebook _____ <input type="checkbox"/> Instagram _____ <input type="checkbox"/> WECHAT _____ <input type="checkbox"/> LINE _____ <input type="checkbox"/> Whatsapp _____ <input type="checkbox"/> KakaoTalk _____ <input type="checkbox"/> Other _____		
<b>Last School Degree or Diploma Obtained From</b>	(Name of last school/Uni. ex. Sejong high school)		
<b>Address</b>			
<b>Do you want to apply for International students' dormitory?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Do you want to pick-up service at Incheon airport? (Please apply here : <a href="http://www.enter-biz.com/">http://www.enter-biz.com/</a> )</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>File Upload</b>	<p>All documents must be in <b>Korean, English, or Chinese</b>. If not, documents must be <b>translated</b> into one of these languages and <b>notarized</b>. In this case, please submit both original and translated documents.</p> <input type="checkbox"/> 1. 3 photos and a passport copy <input type="checkbox"/> 2. An original copy of diploma from the last school attended <input type="checkbox"/> 3. An original certificate of deposit balance over 10,000 USD (In case of submitting parents' financial statement, a copy of Family Relationship Certificate or Birth Certificate is required.) <input type="checkbox"/> 4. Parents's income declaration <input type="checkbox"/> 5. Parents' employment certificate (or tax certificate) <input type="checkbox"/> 6. Registration fee : 100,000 KRW		

#### PARENT'S INFORMATION (FATHER OR MOTHER)

Please contact us before applying, as submission documents vary by nationality. E-mail : [korea@bointl.com](mailto:korea@bointl.com)

<b>Name</b>			
<b>Relationship (father or mother)</b>			
<b>Company Name</b>			
<b>Company Position</b>		<b>E-mail</b>	
<b>Phone No</b>		<b>Fax No</b>	
<b>Company Address</b>			

**KOREAN LANGUAGE ABILITY WITH LEVEL TEST(SURVEY)**

<b>1. How long have you studied Korean?</b>	<input type="checkbox"/> 1) 無 <input type="checkbox"/> 2) ~200 (Hour) <input type="checkbox"/> 3) 200~400 (Hour) <input type="checkbox"/> 4) 400~600 (Hour) <input type="checkbox"/> 5) 600 (Hour) ~
<b>2. KOREAN LANGUAGE STUDY METHOD</b>	<input type="checkbox"/> 1) Independent Learning <input type="checkbox"/> 2) Private Lessons <input type="checkbox"/> 3) Private Institutions <input type="checkbox"/> 4) University Institutions <input type="checkbox"/> 5) ETC
<b>3. OFFICIAL TOPIK CERTIFICATE LEVEL</b>	<input type="checkbox"/> 1) No <input type="checkbox"/> 2) TOPIK 1st grade <input type="checkbox"/> 3) TOPIK 2nd grade <input type="checkbox"/> 4) TOPIK 3rd grade <input type="checkbox"/> 5) TOPIK 4th grade <input type="checkbox"/> 6) TOPIK 5th~6th grade
<b>4. KOREAN LANGUAGE STUDY PURPOSE</b>	<input type="checkbox"/> 1) Interest <input type="checkbox"/> 2) Pathways (university/graduate school) <input type="checkbox"/> 3) Job <input type="checkbox"/> 4) Etc
<b>5. What level do you want to start from at Sejong?</b>	<input type="checkbox"/> 1) 1st grade (Lowest Level) <input type="checkbox"/> 2) 2nd grade <input type="checkbox"/> 3) 3rd grade <input type="checkbox"/> 4) 4th grade <input type="checkbox"/> 5) 5th grade <input type="checkbox"/> 6) 6th grade (Highest Level)

**※ PLEASE select your level exactly. Depending on your answer, your class will be assigned properly. (If you don't know Korean at all, Please select 1)none at question No.1)**

## STUDENT CONSENT FORM FOR THE COLLECTION AND USE OF PERSONAL DATA

1. Collection and Use of Personal Data	
<b>Purpose</b>	<ul style="list-style-type: none"> <li>• To manage the academic records of the international students studying at Sejong;</li> <li>• To assist in student academic affairs and compile the statistics for tertiary education and various assessments;</li> <li>• To confirm enrollment of students for the purpose of issuing student IDs by financial institutions;</li> <li>• To enroll students in a group insurance plan;</li> <li>• To submit various status and research statistics data to relevant authorities and agencies, such as the Ministry of Education and the Korea Educational Development Institute (KEDI).</li> </ul>
<b>Types of Data to be Collected &amp; Used</b>	<ul style="list-style-type: none"> <li>• Individually identifiable information (ex: foreign citizen ID, foreigner ID No.)</li> <li>• Name, department, Student ID number, schools attended (departments/majors; year graduated; grades, etc.), contact information (email, mailing address, and home and mobile numbers), and contact information for the schools attended.</li> </ul>
<b>Retention Period</b>	To be permanently retained for the purpose of issuing various certificates.
<b>Right to Refuse to Consent &amp; Disadvantages of Refusing to Give Consent</b>	You have the right to refuse to consent to the collection and use of personal data as above, in which case, however, <u>performing various assessments, giving confirmation of your enrollment to financial institutions, issuing a student ID and/or enrolling you in a group accident insurance plan may not be possible.</u>
<b>Consent to the Collection &amp; Use of Personal Data</b>	<p>I hereby consent to the collection and use of my personal data by Sejong University as above.</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
<b>Consent to the Collection &amp; Use of Individually Identifiable Information</b>	<p>I hereby consent to the collection and use of my individually identifiable information by Sejong University as above.</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
2. Third Party Disclosure	
<b>Third Parties</b>	<ul style="list-style-type: none"> <li>• Relevant administrative agencies (ex: Ministry of Education, National Tax Service, National Policy Agency, etc.); local government authorities; tertiary educational institutions; public institutions under the Act on the Establishment and Operation of a Public Agency; local public enterprises under the Act on the Local Public Enterprise; other public agencies and organizations; organizations in partnership with Sejong University; indemnity insurance companies; and the Korea Educational Development Institute (KEDI), etc.</li> <li>• Parties commissioned to provide services for other organizations</li> <li>▶ Sejong University may disclose a minimum amount of personal information to issue various certificates, enroll students in a group accident insurance plan, confirm students' enrollment/graduation, and/or respond to inquiries regarding student's academic records from the National Pension Service (regarding eligibility), the Gwangjin-gu Office (regarding residence tax), KEDI (regarding educational statistics), and/or the Military Manpower Administration (regarding military service), and other organizations that require verification for the purposes of granting admission, employment, issuing a license and/or verifying identity.</li> </ul>

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<b>Purpose</b>	<ul style="list-style-type: none"> <li>• To verify academic records of the international students studying at Sejong;</li> <li>• To confirm students' enrollment in/graduation from Sejong University;</li> <li>• To assist in student academic affairs and compile the statistics for tertiary education and various assessments;</li> <li>• To confirm enrollment of students for the purpose of issuing student IDs by financial institutions;</li> <li>• To enroll students in a group insurance plan;</li> <li>• To submit various status and research statistics data to relevant authorities and agencies, such as the Ministry of Education and the Korea Educational Development Institute (KEDI).</li> </ul>
<b>Types of Data to be Collected &amp; Used</b>	<ul style="list-style-type: none"> <li>• Individually identifiable information (ex: foreign citizen ID, foreigner ID No.);</li> <li>• Name, department, Student ID number, schools attended (departments/majors; year graduated; grades, etc.), contact information (email, mailing address, and home and mobile numbers), and the parents' contact information.</li> </ul>
<b>Period of Retention and Use by Third Party</b>	<p>To be permanently retained for the purpose of issuing various certificates.</p>
<b>Right to Refuse to Consent &amp; Disadvantages of Refusing to Give Consent</b>	<p>You have the right to refuse to consent to the collection and use of personal data as above, in which case, however, <u>performing various assessments, giving confirmation of your enrollment to financial institutions, issuing a student ID and/or a parking permit, and/or enrolling you in a group accident insurance plan may not be possible.</u></p>
<b>Consent to the Disclosure of Personal Data (Yes/No)</b>	<p>I hereby consent to the disclosure of my personal data as above.</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
<b>Consent to the Disclosure of Individually Identifiable Information (Yes/No)</b>	<p>I hereby consent to the disclosure of my individually identifiable information by Sejong University as above.</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>

Sejong University is committed to the compliance of the privacy laws and regulations, including the Privacy Act, and strives to protect students' privacy.

Accordingly, we hereby ask you to give your consent in writing to the collection, use and disclosure of your personal information, which will occur only when it is absolutely necessary to do so in order to carry out our professional duties and/or required under law, as stated above.

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